



आईएसओ 9001-2015 पत्तन  
AN ISO 9001-2015 PORT

मुम्बई पोर्ट प्राधिकरण  
**MORMUGAO PORT AUTHORITY**

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)  
(MINISTRY OF PORTS, SHIPPING & WATERWAYS, GOVT. OF INDIA)

प्रशासनिक कार्यालय, हेडलेण्ड . सडा, मुम्बई पोर्ट, गोवा. ४०३ ८०४  
ADMINISTRATIVE OFFICE, HEADLAND-SADA, MORMUGAO, GOA – 403 804  
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वैश्विक कुटुम्बकम्  
ONE EARTH - ONE FAMILY - ONE FUTURE

**NOTICE INVITING BUDGETARY OFFERS**

Name of Work	<b>NAME OF WORK : “Hiring of Tractor-Trailers at Mormugao Port Authority (MPA)”</b>
Date of submission of budgetary quotation	On or Before <b>17/02/2023 at 15:00 Hrs.</b>
Address for communication:	Executive Engineer (P & D), Mechanical Engineering Department, Mormugao Port Authority, Main Admin. Building, Headland Sada Vasco-da-Gama Goa - 403804
Contact Details	Phone : (0832) 2594227, 2594228 Email : <a href="mailto:xenpnd.mgpt@gmail.com">xenpnd.mgpt@gmail.com</a>
Website	<b><u><a href="http://www.mptgoa.gov.in">www.mptgoa.gov.in</a></u></b>

**EXECUTIVE ENGINEER (P & D)  
MORMUGAO PORT AUTHORITY**

**MORMUGAO PORT AUTHORITY**  
**ENGINEERING MECHANICAL DEPARTMENT**

Ref. No.: CME/PD/I(7)/1712

Date: 08.02.2023

To,  
The Prospective Bidders,

Mormugao Port Authority (MPA) intends to hire 45 Tonner Tractor-Trailer (TT) on Monthly Hire basis for a period of 2 years & extendable by 1 year. The scope of work includes Supply, Operation & Maintenance round the clock.

It is requested to kindly furnish your **budgetary offer** for “**Hiring of 45 Tonner Tractor-Trailer (TT) at MPA**” for a period of 2 years & extendable by 1 year as per the format given below:-

Sr. No.	Description	Qty.	Rate per month (Rs.)	
			In Figures	In Words
1.	<b>Monthly charges for Hiring of Tractor-Trailer (TT) at MPA having following specifications:-</b> <b>Load carrying capacity:</b> 45 ton. Suitable for handling Freight Containers having length of 20 feet, 40 feet and 45 feet (Loaded and Empty). <b>Age:</b> Not more than 5 years at the time of deployment.	1 no.		

Applicable GST (%) = \_\_\_\_\_

Kindly furnish the budgetary quotation as per the above format. The Terms & Conditions are enclosed herewith.

Your budgetary quotation should reach to this office on or before 17.02.2023 at 15:00 hrs.

Yours sincerely,

**EXECUTIVE ENGINEER (P & D)**

## **TERMS & CONDITIONS**

1. **Commissioning of TT:** Within 30 days from the date of Letter of Acceptance (LoA).

**Note:**

- i) The bidder may please note that the specifications mentioned above are indicative only.
  - ii) All the material, equipment offered and used in the execution of the work shall be suitable for sustained service in a Marine atmosphere.
  - iii) Before supplying the TT, the Contractor shall confirm the following certificate/documents to the Port Officials:-
    - a) The technical data of TT.
    - b) Valid Road worthiness Certificate issued by RTO for TT.
    - c) Valid insurance certificate for TT
    - d) Bi-partite Agreement, if any.
2. Equipment's used can be owned/hired/leased. The bidder shall furnish the bi-partite agreement of the hiring/leasing. However the responsibility of operation and maintenance lies with the contractor.
  3. The contractor shall execute, complete, operate and maintain the work in terms of the contract to the entire satisfaction of the Traffic Manager/ MPA and shall comply with the Traffic Manager's direction on any matter whatsoever.
  4. **Performance Guarantee:**
    - Performance Guarantee shall be 03% of the contract price which shall be submitted in the form of RTGS/NEFT/Bank Guarantee / Demand Draft (in favour of Financial Advisor and Chief Accounts Officer, MPA) within 21 days of receipt of letter of Acceptance which will be refunded immediately not later than 14 days from completion of defect liability period. Failure of the successful Bidder to comply with the requirements as mentioned above shall constitute sufficient grounds for cancellation of the award of work and the Bidder can be disqualified from bidding for any contract with Mormugao Port Authority for a period of two years from the date of notification.
    - In case of submission of Bank Guarantee, the same shall be from any Nationalized/Scheduled Bank having branch at Vasco Goa and shall also be encasable at Goa branch. The Bank Guarantee shall be kept valid for the total contract period of two years plus Six Months claim Period. Thereafter, Performance Guarantee shall be released to the Contractor after successful completion of the Contract, deducting any dues payable to the Port. If the contract is extended on mutual consent at the same rates, terms and conditions of the contract, then the Performance Guarantee shall also be extended for the same period plus Six Months claim period.
    - The Damage Charges for non-compliances for the delay in submission of the Performance guarantee within the stipulated date above shall be at the rate of 1% of the amount of performance guarantee for each week or part of the week subject to maximum of 5% of performance guarantee for the number of weeks delayed beyond the stipulated date of submission.

- In the event of levying the Damage Charges for non-compliances and /or forfeiting of the Performance Security, GST is applicable and while imposing Damage Charges for non-compliances, GST as applicable shall be collected.
5. **Availability of Equipment:**
- 100% availability of each equipment
  - Non-availability of more than 1 hour, 'damage charges for non-compliances' will be imposed on per hour basis if alternate arrangement is not made.
  - The contractor to avoid maintenance of equipments during operation of the vessel.
6. **Delay in Commissioning of Equipment:**
- The successful bidder shall supply the TT within 30 days from the date of issue of LoA. In the event of failure by the contractor to supply the TT within the time stipulated in the contract or by the expiry of any period of extension granted by the Board's terms thereof, the contractor shall pay the Board charges towards 'Delay in Commissioning of Equipment' for delay to supply the TT to MPA, a sum of 0.5% per week or part thereof of the total contract price subject to a maximum of 5% of the total contract price and the Board shall have the power to deduct this amount from the payment of the amounts due to the contractor or from his deposit. GST @18% on LD will be deducted at the time of making payment to Vendors/Contractors
  - In addition to the above, the firm will be banned from participating in future tenders for a period of two (2) years.
7. **Damage charges for non-compliances: (Non-availability/breakdown)**
- Under any circumstances, TT remaining out of commission due to breakdown or non-availability for more than one hour, the Contractor will have to pay the 'Damage Charges for non-compliances' @ Rs.500/- per hour per Tractor Trailer.
  - In case of breakdown of the TT, an alternative arrangement shall be made by the contractor by deploying a substitute TT. Failure on the part of the contractor to make such alternate arrangement would entitle Mormugao Port Authority to get the scheduled trips performed at the risk and cost of the contractor. In addition 'Damage Charges for non-compliances' @ Rs.500/- per hour per Tractor Trailer will be recovered from the bills of the contractor.
8. **Downtime for Planned Maintenance:**
- The Contractor shall be allowed a planned downtime of **one day for each completed month of service** during the contract period for up keeping of TT. However, the contractor must take prior permission of the Engineer In-Charge, MPA, to carry out such maintenance work. The contractor can avail a **maximum planned downtime up to 3 days** quarterly (for every 3 months) during the contract period to carry out any work / repairs (From the date of Commencement of Contract). Any planned down time not availed within that particular quarter will lapse and cannot be carried over to the next quarter.
  - For availing the planned downtime, prior permission will have to be obtained in writing from the MPA Engineer in-charge.
  - However any downtime for which prior permission from Engineer in-charge, MPA has not

been obtained shall be deemed as off-hire (break down) of TT and deduction shall be made as per Clause 7 (Damage Charges for non-compliance) above.

- All Statutory approvals of equipment from Govt./State Govt., if any, is the responsibility of the contractor during the contract period. Only Administrative support will be provided for obtaining clearance from any statutory authority, by MPA.

9. **Payment Terms:**

- The basic rate as quoted in the price schedule shall be paid by the Port to the Contractor on or before 15<sup>th</sup> day of the succeeding month subject to the submission of the undisputed bills and required documentary evidence such as copy of EPF and ESI challans, wage registers, muster roll, etc. in all respects. No interest shall be paid to the contractor by the Port for delayed payments.
10. The Contractor shall be required to discharge any instruction(s)/direction(s) given by the Traffic Manager or an officer authorized by him, for the performance of these operations.
  11. Fuels, Lubricants or any other Consumables including manpower required for operation & maintenance of the TT shall be responsibility of the contractor. Any variation in prices of Fuels, Lubricants or any other consumables shall be borne by the Contractor during the currency of the contract.
  12. TT deployed for operations of the subject work shall be registered with RTO by the contractor at his own cost. Proof of the registration done shall be submitted before commencing the subject work. Further, yearly fitness renewal of TT with the local RTO shall be done by the contractor including Insurance certificates of the equipments and proof of the same shall be submitted to the Port.
  13. In case the above renewals are not complied by the contractor then such Trailer will not be taken for operations and will be treated as breakdown and damage charges for non-compliances as applicable for non-availability of the equipment will be applicable as specified under clause no 7 above.
  14. The TT deployed under this Contract shall not be moved out of the MPA premises without written permission from the Traffic Manager or his authorized representative.
  15. No claim for payment shall be against the MPA towards idle charges of TT, contractors and drivers and other employees engaged by the Contractor under this Contract for whatsoever reasons.
  16. The MPA will make no advance payment to the Contractor under this Contract for whatsoever reasons.
  17. The Contractor shall at its own cost and arrangement promptly repair/replace or restore any of the equipment or any part thereof which may be lost, damaged or destroyed or completed its useful service life. In the event of replacement of any equipment by another one, the latter must conform to the tender specifications.
  18. The Contractor shall not transfer the TT for operation to any 3<sup>rd</sup> party either by way of sub-contract, assignment, rent or any other means without written permission of Mormugao Port Authority.

19. **Permission for Port Entry:**

Port Entry passes to the Contractor, his vehicle and his workmen during the period of contract will be issued on payment basis as per rules. The Contractor shall make an application furnishing the details of his supervision staff and workmen for whom the Port Entry Passes are required. The contractor shall have to obtain Port entry pass for all their staff at their own cost for operation/maintenance of the container handling equipments inside the Port area during the contract period. The present HEP rates are in port website <https://mptgoa.gov.in>

20. The Contractor shall engage experienced drivers holding valid heavy-duty license for operating TTs.

21. **Validity:** Your offer will have to be kept valid for a period of 120 days.

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